



CITY OF EDWARDSVILLE

Park Shelter Rental Agreement
1200 Blake St., Edwardsville, KS 66111

Rental Date _____ Name of Renter _____

Address/ P.O Box _____

City/State _____ Zip _____

Phone _____ Activity _____

Email: _____

- Shelter and immediate area must be left in a clean and orderly condition. All trash should be deposited into the disposal containers provided at the park.
- Only the use of charcoal is permitted in barbecue grills. It must be extinguished after use.
- No beverages in glass containers.
- Consumption or possession of alcoholic beverages on public property is prohibited.
- No inflatable amusement/entertainment devices allowed (moonwalks, bounce houses, bouncers, ball pits, slides, etc.)
- All vehicles are required to park in the designated parking area.
- The applicant for the shelter reservation is responsible for the actions of his/her guest and must be present at the shelter throughout its use.
- Renter must be able to show a copy of this agreement, if needed, during the time listed for your rental period.
- A \$50.00 deposit is required for all reservations. This deposit is for any potential damages or extra cleaning that may be needed after a party. The deposit shall be refunded in full if there are no outstanding damage or cleanliness issues.
- A \$25.00 deposit is required for all reservations requesting access to water and electricity. Deposit will be refunded upon returning the key to City Hall.
- Reservations must be made at City Hall. Office Hours are Monday – Friday 8am-5pm.
- For additional questions, please call 913-441-3707 ext. 10.
- **ALL FEES MUST BE PAID IN CASH.**

As a condition precedent to the issuance of a permit for the use of facilities at the Edwardsville City Park, I, the undersigned, knowingly and voluntarily assume the responsibility to abide by any and all County, State, and Federal law, City Ordinances, governing the use of the shelter. It is further understood that the City of Edwardsville, Kansas, its officials, officers, and/or employees, are not responsible for accidents, injuries, acts of God, or other natural disasters, or loss of group or individual property relating to use of the Edwardsville City Park Shelter.

Renter's Signature	Date
_____ \$20 9:00am-1:00pm	Rental fee paid \$ _____ Date _____ Initials _____
_____ \$20 1:00pm-5:00pm	
_____ \$20 5:00pm-9:00pm	Deposit paid \$ _____ Date _____ Initials _____
_____ \$60 All Day	(for (circle): damage deposit and/or water and electricity)

All fees are doubled for non-resident applicants

Key # _____ Issued to _____ Date _____

Deposit(s) refunded to _____ Date _____

**Completion of contract/deposit returned to applicant: _____ (initials) _____ (date)