



2021

Annual Budget Preparation

Edwardsville is a proud and thriving community that cares, communicates, collaborates, and celebrates together

Critical Success Factors:

- **Communication**

Communicate our vision through our rich heritage, our current accomplishments, and future goals

- **Funding**

More fully develop a realistic, stable, and diversified multi-year financial program

- **Growth + Development**

Welcome & seek multi-faceted development that supports the Edwardsville Plan

- **Identify Opportunities**

Engage our community in creating the future

- **Community Leadership-Ownership-Engagement**

Edwardsville is a community where everyone is engaged, is invested in our success, and shares in our achievements

- **Long-Term Planning**

Strategically planning for a stable and prosperous future



August 10, 2020
Budget Workshop

Questions & Answers

5 Year Budget

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	Avg ▲
PAYROLL + BENEFITS	3,969,144	4,152,767	4,303,872	4,652,935	4,768,090	5.03%
CONTRACTURAL SERVICES	425,138	475,439	525,809	495,200	483,244	3.42%
MATERIALS & SERVICES	792,474	811,255	752,557	741,690	732,295	(1.90%)
EQUIPMENT	203,928	117,566	104,057	90,966	75,361	(15.76%)
TRANSFERS	0	0	20,000	15,000	15,000	(12.50%)
CAPITAL OUTLAY	204,764	212,096	185,038	148,563	165,085	(4.84%)
	5,595,448	5,769,933	5,891,333	6,144,353	6,239,075	2.88%
		3.12%	2.10%	4.29%	1.54%	

Key Expense Factors Payroll & Benefits

- Grade & Step plan (3% steps)
- Medical, Dental, Vision Benefits – 15.12%
- Retirement
 - *KPERS* – 7.52%
 - *KPF* – 6.71%
- Workers Compensation – 7.29%

5 Year Staffing

Department	2017	2018	2019	2020	2021
Admin	6	6	6	6	6
Police	18	18	18	18	18
Fire	17	17	17	17	17
Public Works	4	4	4	4	4
Parks	1	1	1	2	2
Sewer*	0	1	1	1	1
	46	47	47	48	48

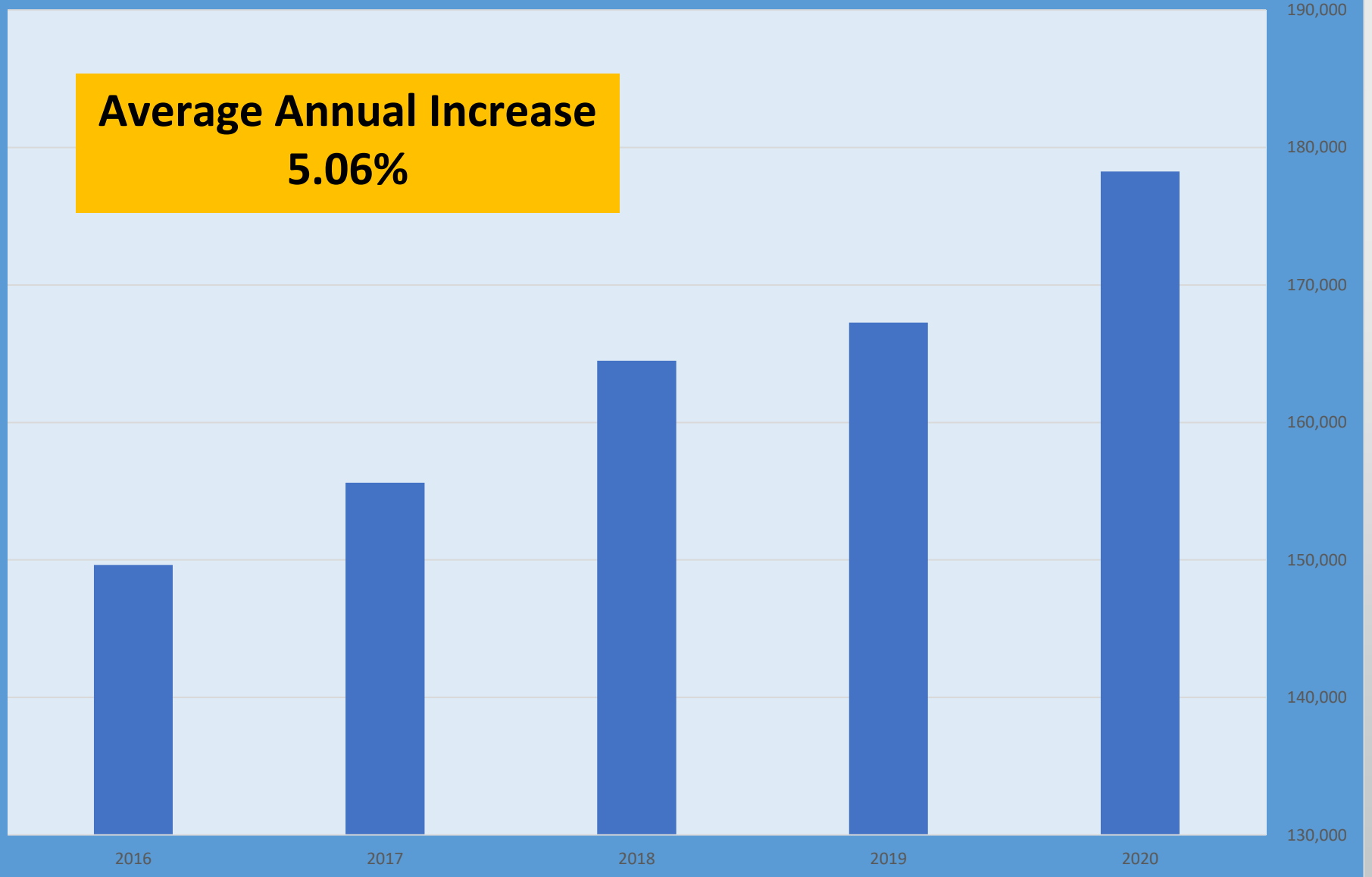
* 100% funded is waste water fund

Key Expense Factors Contractual Services

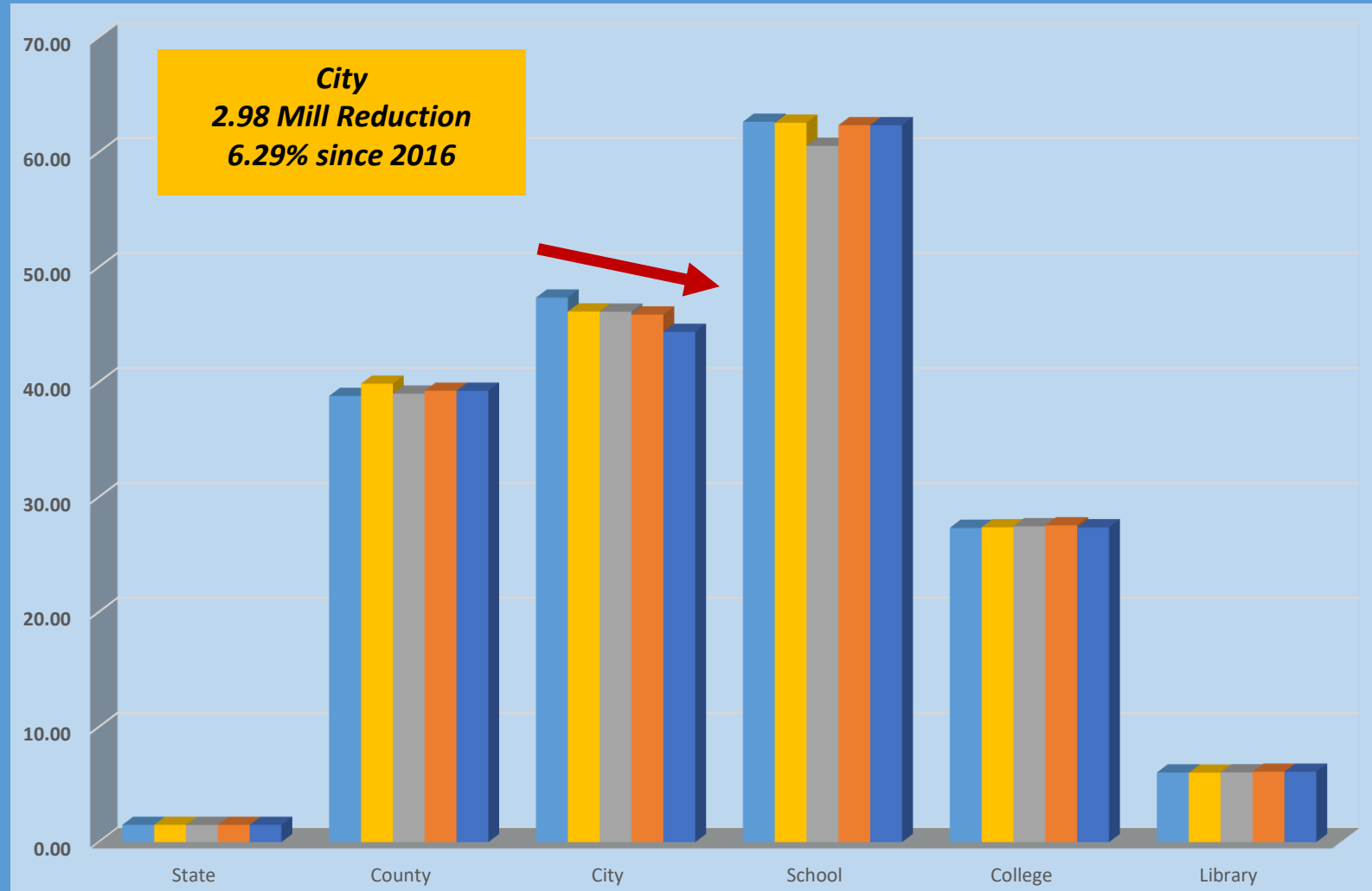
- Property & Liability Insurance – 6.98%
- Court (Public Defender, Prosecutor, Judge) – 4.42%

Estimated SF Home Value

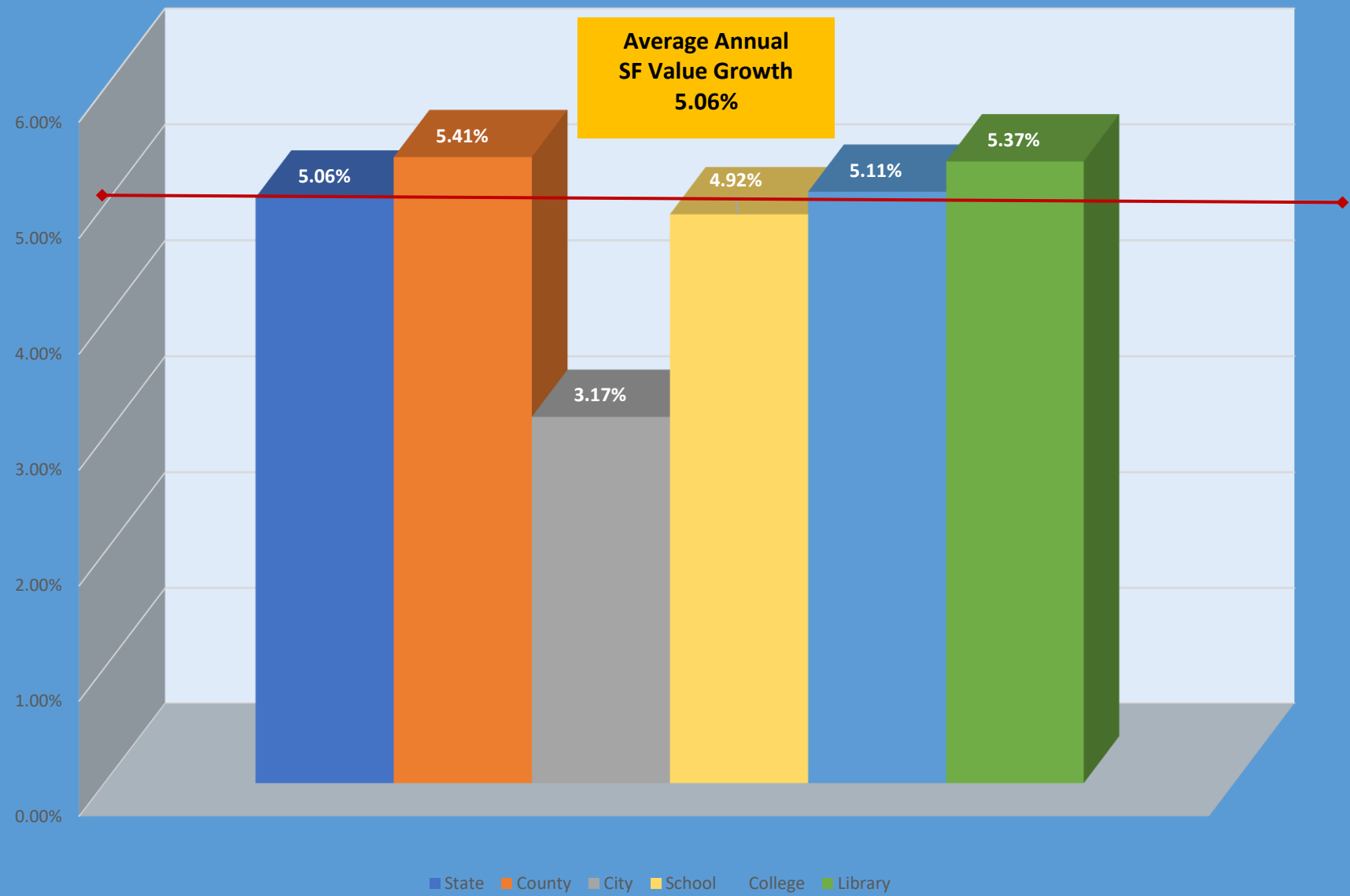
**Average Annual Increase
5.06%**




Mill Levy by Entity



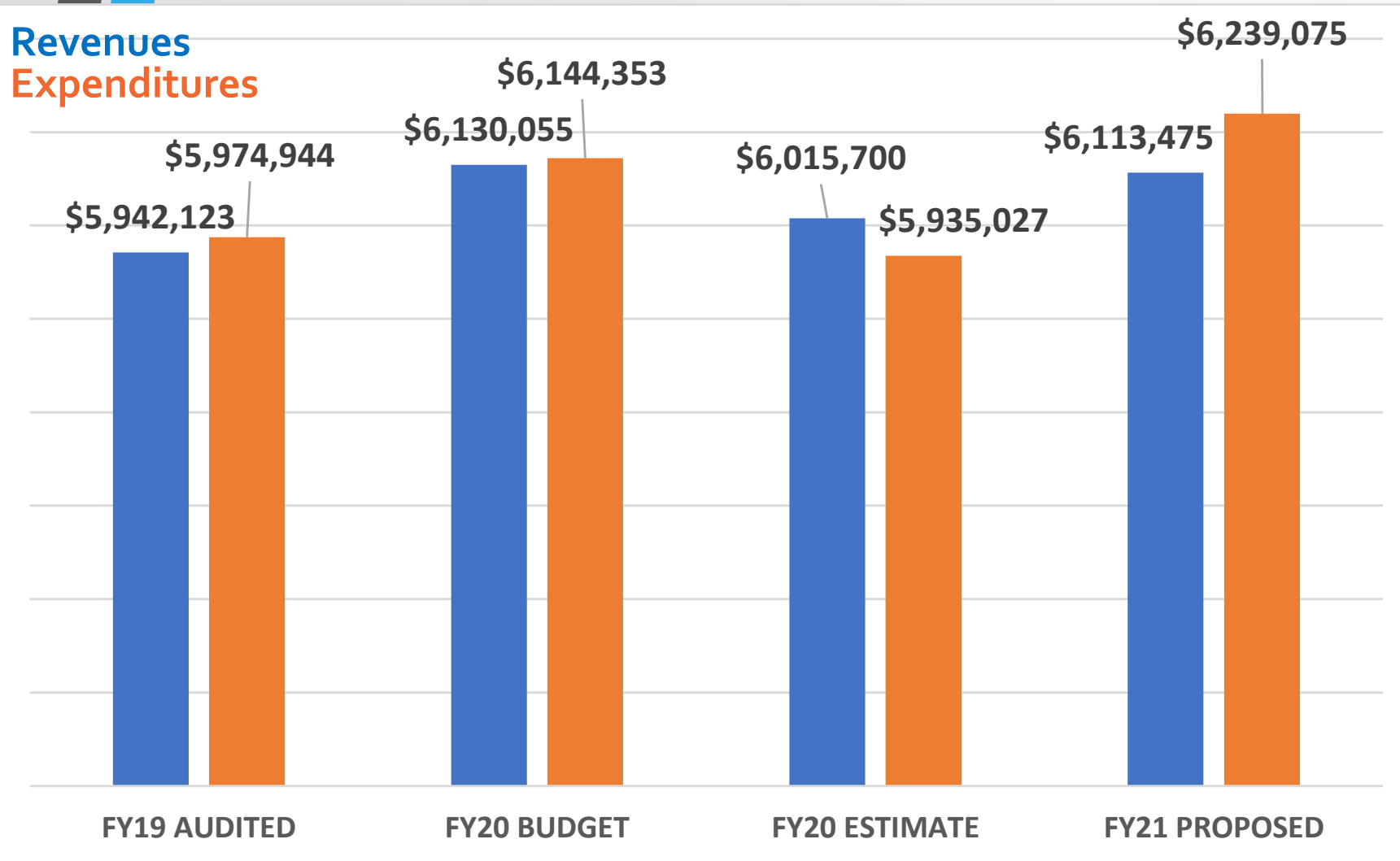
Tax Burden





FY 2021 Budget

Revenues/Expenditures (includes CARES Act Reimbursement)



- % Change from FY20 (Budget to Estimate)
 - Revenue: (1.8%)
 - Expenditure: (3.4%)
- % Change FY20-FY-21 (Budget to Proposed)
 - Revenue: (0.3%)
 - Expenditure: 1.5%

General Fund Revenues

Department	FY19 Audit	FY20 Budget	FY20 Estimate	FY21 Proposed	% Change (Budget-to-Budget)
Property Taxes	\$2,174,421	\$2,432,370	\$2,430,895	\$2,496,617	2%
Sales Taxes	\$1,475,325	\$1,507,815	\$1,399,200	\$1,464,590	(3%)
Motor Vehicle Taxes	\$169,961	\$162,205	\$164,373	\$175,407	8%
Gaming Revenue	\$388,571	\$415,000	\$298,829	\$320,000	(23%)
IRB/PILOT	\$249,948	\$287,816	\$287,816	\$333,772	16%
Franchise Fees	\$498,793	545,000	\$508,422	\$520,000	(5%)
Ambulance	\$162,557	\$175,000	\$186,691	\$180,000	3%
Court Fines/Fees	\$466,021	\$383,000	\$375,865	\$401,189	5%
Permits/Licenses	\$164,959	\$77,500	\$71,660	\$80,350	4%
Other Revenue	\$191,567	\$144,350	\$291,950	\$141,550	(2%)
TOTAL	\$5,942,123	\$6,130,055	\$6,015,700	\$6,113,475	(0.3%)

General Fund Expenditure



Department	FY19 Audited	FY20 Budget	FY20 Estimate	FY21 Proposed	% Change (Budget-to-Budget)
Admin/Court	\$1,265,714	\$1,181,143	\$1,212,628	\$1,209,526	2%
EPD	\$2,079,844	\$2,286,090	\$2,208,674	\$2,249,763	(2%)
EFD/EMS	\$1,957,621	\$1,954,731	\$1,948,448	\$2,027,230	4%
Public Works	\$448,160	\$474,603	\$408,110	\$444,113	(6%)
Parks & Rec/ Community Center	\$153,605	\$247,787	\$157,166	\$262,871	6%
Contingency				\$45,572	n/a
TOTAL	\$5,974,944*	\$6,144,353	\$5,935,027	\$6,239,075	1.5%

**2019 Audited Expenditures included \$70,000 in transfers*

Administration/Municipal Court

Expense Area	FY19 Audit	FY20 Budget	FY20 Estimate	FY21 Proposed	% Change (Budget-to-Budget)
Payroll/Benefits	\$585,680	\$606,778	\$624,353	\$635,709	5%
Contracts	\$372,015	\$347,514	\$342,670	\$344,934	(1%)
Materials/Services	\$280,875	\$205,800	\$216,585	\$213,135	4%
Equipment	\$7,144	\$6,050	\$8,383	\$750	(88%)
Transfers	\$20,000	\$15,000	\$20,637	\$15,000	0%
TOTAL	\$1,265,714	\$1,181,143	\$1,212,628	\$1,209,526	2%

Police Department

Expense Area	FY19 Audit	FY20 Budget	FY20 Estimate	FY21 Proposed	% Change (Budget-to-Budget)
Payroll/Benefits	\$1,711,656	\$1,890,361	\$1,821,349	\$1,900,615	1%
Contracts	\$44,164	\$56,210	\$56,210	\$49,635	(12%)
Materials/Services	\$207,976	\$199,200	\$185,903	\$182,350	(8%)
Equipment	\$11,205	\$20,420	\$20,864	\$17,315	(15%)
Capital Outlay	\$104,842	\$119,898	\$124,348	\$99,848	(17%)
TOTAL	\$2,079,844	\$2,286,090	\$2,208,674	\$2,249,763	(2%)

Fire Department/EMS

Expense Area	FY19 Audit	FY20 Budget	FY20 Estimate	FY21 Proposed	% Change (Budget-to-Budget)
Payroll/Benefits	\$1,655,237	\$1,719,706	\$1,722,787	\$1,797,405	5%
Contracts	\$33,906	\$40,250	\$41,250	\$40,250	0%
Materials/Services	\$146,050	\$147,775	\$148,611	\$153,275	4%
Equipment	\$53,897	\$47,000	\$35,800	\$36,000	(23%)
Capital Outlay	\$68,531	\$0	\$0	\$0	0%
TOTAL	\$1,957,621	\$1,954,731	\$1,948,448	\$2,027,230	4%

Public Works

Expense Area	FY19 Audit	FY20 Budget	FY20 Estimate	FY21 Proposed	% Change (Budget-to-Budget)
Payroll/Benefits	\$280,995	\$302,403	\$269,635	\$301,692	0%
Contracts	\$60,385	\$31,725	\$25,000	\$31,725	0%
Materials/Services	\$63,503	\$100,815	\$81,515	\$76,035	(25%)
Equipment	\$31,612	\$17,996	\$17,295	\$17,996	0%
Capital Outlay	\$11,665	\$21,665	\$14,665	\$16,665	(23%)
TOTAL	\$448,160	\$474,603	\$408,110	\$444,113	(6%)

Parks & Recreation/Community Center

Expense Area	FY19 Audit	FY20 Budget	FY20 Estimate	FY21 Proposed	% Change (Budget-to-Budget)
Payroll/Benefits	\$70,305	\$133,687	\$69,616	\$132,671	(1%)
Contracts	\$15,339	\$19,500	\$13,300	\$16,700	(14%)
Materials/Services	\$67,761	\$88,100	\$70,650	\$107,500	22%
Equipment	\$199	\$1,500	\$1,600	\$3,000	100%
Capital Outlay	\$0	\$5,000	\$2,000	\$3,000	(40%)
TOTAL	\$153,604	\$247,787	\$157,166	\$262,871	6%

General Fund Highlights



- **Compensation**

Provides each employee with their 3% STEP increase per the City's pay plan. Also included is a proposed 1.5% mid-year COLA adjustment and market adjustment for exempt personnel

- **Staffing**

Maintains current staffing for public safety and administration and reinstates the unfilled Parks & Rec grounds position

- **Roads and Streets**

Increases funding in Public Works for street maintenance by 14% over FY20 Budget

- **Public Safety Equipment**

Includes funding for requested drone program and includes funding for deferred equipment for EFD

- **Parks & Cemetery**

Funding in place for creative recreation programming should public health conditions preclude sports seasons as well as maintains funding for cemetery maintenance (in addition to addition of grounds position)

General Fund Balance Change

1.5 mill reduction

Department	FY19 Audited	FY20 Budget	FY20 Estimate	FY21 Proposed	% Change (FY20-FY21)
Beginning Cash	\$1,011,401	978,580	\$978,580	\$1,059,253	\$80,673
Revenue	\$5,942,123	6,130,005	\$6,015,700	\$6,113,475	(\$16,530)
Expenditure	\$5,974,944	6,144,353	\$5,935,027	\$6,239,075	\$94,722
Ending Cash	\$978,580	964,232	\$1,059,253	\$933,653*	

**Estimated Fund Balance = 15% of Expenditures*

Mill Levy

2015-2017	2018	2019	2020	2021 Proposed
47.367	46.155	46.139	45.887	44.387

1.5 Reduction

Reduction of 2.98 mills (or 6.3%) since 2017

Edwardsville the only community in WyCo to consistently reduce mill levy year-to-year

State Forms vs. Actual Budget

	State Work Sheets	Actual Budget	Notes
Assessed Valuation	\$75,666,638	\$74,649,031	Actual budget reduces valuation to account for pending exemptions for MWI and Fastenal (currently pending)
Property Tax Collection (General Fund)	\$2,523,365	\$2,447,664	State budget assumes 100% property tax collection w/ full valuation Actual budget assumes 97% property tax collection w/ reduced valuation
Mill Levy	43.790 (2.1 reduction)	44.387 (1.5 reduction)	Actual budget assumes valuation will go down, driving the mill levy up to maintain budget authority

State Forms vs. Actual Budget

Beginning Cash	\$1,059,253	Expenditures	\$6,239,075
100% Property Tax Collection	\$2,523,365	Estimated Ending Cash Balance	\$933,653
Total Other Revenue	\$3,662,684	Cash Reserve	\$72,574
Total Budget Authority	\$7,245,302	Total Budget Authority	\$7,245,302



OTHER FUNDS

Debt

Department	FY19 Audited	FY20 Estimate	FY21 Proposed
Beginning Cash	\$26,951	\$25,345	\$11,684
Revenue	\$986,409	\$1,144,006	\$1,205,312
Expenditure	\$988,015	\$1,157,667	\$1,162,765
Ending Cash	\$25,345	\$11,684	\$54,232

Special Sales Tax

Department	FY19 Audited	FY20 Estimate	FY21 Proposed
Beginning Cash	\$195,596	\$123,060	\$149,869
Revenue	\$365,591	\$316,242	\$332,420
Expenditure	\$438,127	\$289,432	\$389,309
Ending Cash	\$123,060	\$149,869	\$92,980



- **Fire Department/EMS**

\$224,309: Includes estimates for a new ambulance as well as a new vehicle for Deputy Chief. Also includes \$18,000 in personal protective equipment for which the department is currently seeking grant funding

- **Streets**

\$100,000: Maintains current level of street project funding.

- **Parks & Rec**

\$65,000: Includes estimates for a Parks/PW vehicle to be used by grounds position as well as funding for a potential rehab of the Park equipment shed



Special Highway

Department	FY19 Audited	FY20 Estimate	FY21 Proposed
Beginning Cash	\$234,141	\$271,999	\$265,279
Revenue	\$210,460	\$188,280	\$165,370
Expenditure	\$172,602	\$195,000	\$195,000
Ending Cash	\$271,999	\$265,279	\$235,649

Sewer

Department	FY19 Audited	FY20 Estimate	FY21 Proposed
Beginning Cash	\$218,641	\$421,188	\$436,218
Revenue	\$725,685	\$675,796	\$680,000
Expenditure	\$523,138	\$660,766	\$754,943
Ending Cash	\$421,188	\$436,218	\$361,275



Currently assumes no changes to sewer charges for residents

Solid Waste

Department	FY19 Audited	FY20 Estimate	FY21 Proposed
Beginning Cash	(\$6,871)	\$15,414	\$26,874
Revenue	\$227,617	\$215,000	\$217,000
Expenditure	\$205,332	\$203,540	\$218,600
Ending Cash	\$15,414	\$26,874	\$25,274



Solid Waste bid documents currently under review. Budget assumes a 6% increase to current charges to the City and 1-2% adjustment for customer charges

Special Event

Department	FY19 Audited	FY20 Estimate	FY21 Proposed
Beginning Cash	\$1,751	\$6,660	\$4,160
Revenue	\$21,300	\$3,500	\$22,000
Expenditure	\$16,391	\$6,000	\$19,700
Ending Cash	\$6,660	\$4,160	\$6,460



Currently assumes that a small event can be held in the fall and that AutumnFest can return in 2021

Technology

Department	FY19 Audited	FY20 Estimate	FY21 Proposed
Beginning Cash	\$21,141	\$18,215	\$34,215
Revenue	\$32,203	\$35,000	\$30,000
Expenditure	\$35,129	\$19,000	\$21,000
Ending Cash	\$18,215	\$34,215	\$43,215

City Manager Recommendation

- General Fund - \$6,239,075
- All Funds – 9,167,362
- ***Reduce Mill Levy by 1.5 Mills***